

**Century West Neighborhood Association
Board Meeting Minutes
March 8, 2006**

Motion to Open the Meeting

Evert moved to open the meeting; motion seconded by Ray. Motion passed.

Board Members present: Bob Brell, Denise Gorman, Bret Evert and Richard Ray, plus Board Coordinators, Whit Ross (Sunrise Village) and Ron Webber (Broken Top).

Board Members absent: Jack Lewis, Jason Moyer, Jeff England, Bill Pagham, Sylvia Morrison and Judy McKrell.

Also attending: David Light, CWNA member and resident of Broken Top, and John Cushing, CWNA member and resident of First-on-the-Hill.

Introductions and Comments from the Chair

Brell introduced the visitor members David Light and John Cushing; all other attendees then made self-introductions.

Brell asked that all Board Members honor the request in the interest of time efficiency to limit any individual comment to no more than two minutes on any given item. Brell received this request from several Board Members following the lengthy 2-8-06 Board Meeting.

Brell reiterated the Mission Statement for Bend Neighborhood Associations and asked it be included in its entirety in the Board Minutes as follows:

The goal of Bend's Office of Neighborhood Associations is to increase the opportunities for citizen involvement. The heart of this program is a partnership between City Hall and individual neighborhoods. Bend's Office of Neighborhood Associations supports the associations. Each association's boundaries include about 3,000 to 6,000 residents. However, Neighborhood Associations with less than 3,000 or greater than 6,000 residents will be considered on a case-by-case basis.

Neighborhood Associations greatly increase the two-way communication between the city and its residents by providing a clear, organized way for residents to speak to their city government. Neighborhood Associations draw people closer to their city government and closer still to their fellow neighbors. Neighborhood participation gives residents a stronger, united voice in civic life and joins them in shared neighborhood projects. Neighborhood Associations are inclusive, reflecting the diversity, which enriches a community. Members include families, singles, retired people, youths, business owners, faith-based organizations, schools, homeowners and renters. Formally recognized and well-developed Neighborhood Associations can provide recommendations to the City Council on a variety of topics including:

- Neighborhood streets, traffic control and patterns.
- Parks and open spaces.
- City services.
- Budget.
- Crime prevention.
- Capital improvements.
- Land Use (zone changes, variances, subdivisions, zoning ordinances).

Review of the February 8, 2006 CWNA Board Meeting Minutes

Brell moved to defer approval of the February 8, 2006 Board Meeting Minutes due to no quorum.

Land Use Development- Bob Brell

1. Cascade Highlands Destination Resort Status

Brell stated a Notice of Application was issued on February 17, 2006 by The Deschutes County Community Development Department. The Proposed Land Use Action, File No. MA-06-7 (MP-06-1), files by the applicant, Cascade Highlands, LLC, proposed a minor partition of the 721-acre parcel into three parcels. The modification changes the boundaries for parcels 2 and 3. Parcel 1 remains unchanged. Any and all written testimony was to have been received no later than March 3, 2006 to the attention of Anthony Raguine, Associate Planner.

Brell distributed a copy of the Notice of Decision, which was summarized as follows:

The Deschutes County Community Development Department on March 6, 2006 approved an application for a final master plan review final master plan (FMP) for a 706-acre Destination Resort located in an Urban Area Reserve (UAR) zone and Destination Resort (DR) overlay zone. Approval was granted subject to the following conditions:

1. Approval of the partition is based on the site plan as submitted. Any substantial change to the site plan will require a new condition of use permit.
2. The applicant (Cascade Highlands L.L.C.) shall have a licensed land surveyor prepare a partition plat, which conforms to Oregon Revised Statutes Chapter 92 and Title 17 of the Deschutes County Code. The plat shall include the exact sizes for each parcel.
3. The final plat shall include a statement of water rights.
4. All ad valorem taxes, fees and other charges that have become a lien upon the entire parcel shall be paid. The final plat shall be signed by the County Assessor and County Treasurer.
5. All easements of record shall be shown on the final plat.
6. The applicant shall obtain access permits for each lot prior to final plat approval.

This decision becomes final twelve (12) days after the date mailed (March 6, 2006) unless appealed by a party of interest. To appeal, it is necessary to submit a Notice of Appeal, the appeal fee of \$250 and a statement raising any issue relied upon for appeal with sufficient specificity to afford the Hearings Body an adequate opportunity to respond to and resolve each issue.

2. Draft Development Code

The City Council has addressed the Draft Development Code during eight sessions dating back to September 12, 2005 including three sessions in 2006 (01-03-06, 01-30-06, 02-27-06). The process continues with the next scheduled meeting on April 3, 2006.

3. Sagewood II Status

Nothing to report.

4. River Canyon Estates Status

A Code Enforcement Complaint was filed by members of Sunrise Village (Joanne Richter and Jan Spitz) and attorney Paul Dewey on January 4, 2006 regarding "unshielded outdoor lights" in the D. R. Horton development River Canyon Estates. The City responded to the complaint and found the development to be in violation of the City's outdoor lighting ordinance. No explanation was given as to why this was not caught during the City's routine inspection process. Approximately 100 properties with two lights each will be brought up to code.

Additionally, Code Enforcement Complaints are expected on color (Hearings Officers Findings), damage to Deschutes River rim lots and mitigation thereof (Hearings Officers Findings), construction damage to "No Disturbance Zones" (Hearings Officers Findings), height of rim lot 176 relative to rear property line and rim (Code); building envelope and rim setbacks on lot 175 and encroachment into the NDA (Hearings Officer Findings); compliance with restoration plans as specified by the City's Code Enforcement Office on lots 34, 35, 36, 39, and 31, 33, 38, 176 and Tract X.

Traffic Safety- Moyer (absent)

1. Traffic Safety Advisory Committee Report

The Traffic Safety Advisory Committee (TSAC) met on February 21, 2006. Brell represented CWNA; Moyer had a conflict. The following issues were discussed: 1) Speed Order NW 12th – ODOT 35 MPH; 2) Purcell "No Parking"; 3) Raised Trail Crossing – Dagget Lane; 4) First Street parking; and 5) NA concerns. Brell raised concerns of the Century Drive/Mt. Washington roundabout. Ken Fuller, Director, Public Works, indicated the project to resolve this issue was under study; several options were under consideration and asked if this issue could be deferred to the next TSAC meeting. The next meeting is on March 21, 2006 at 7:30 am, Board Room, City Hall.

Brell repeated his concerns to all attendees. Evert talked about how life spans on traffic plans change as years pass and development increases--sometimes it's hard to plan long term in certain situations. Evert cited examples of situations from other cities during a span of 10+ years. Webber agreed with other examples of long-term plans.

Gorman readdressed an idea that Evert expressed at the last Board Meeting: whether the City has right-of-way at those intersections, which could create two lanes and help the gridlock situation. Brell expressed that Gorman should strongly proceed further with that option when Mr. Fuller speaks at the CWNA Spring General Meeting.

2. Mt. Washington/Century Drive Roundabout Update

No additional information to report.

3. Century Drive Speed

No additional information to report.

CWNA Membership Status and Plans - McKrell

CWNA membership is estimated to total 200 members as of March 1, 2006. Recent membership drives at Winterfest, Vision 2030 and door-to-door have been very successful.

- a. Cascade Village. Rita Wilson, President, HOA. Allison Randall (317-4915) will soon perform HOA Management duties. Randall picked up CWNA Membership and Information brochures and will try to get CWNA mentioned in the next newsletter. Next general meeting is in January 2007.
- b. Sagewood. Rumored to be in the process of transferring HOA responsibility from the developer to the homeowners. A planning meeting is expected in the next month or two
- c. Westbrook Meadows. Board meets on the first Monday of each month at the downtown library. Contact person is either Allison Randall or Anesa Moyer.
- d. Mountain Gate. Little is known but Brett Evert suggested calling his brother Brad Evert, who can illuminate the subject.
- e. Westridge. Lee Husk and Ann Bruckner are contacts. Don't believe a HOA exists.
- f. Braeburn. Next board meeting is April 5, 2006 at the Environmental Center; no time is set. CWNA responsibility rests with Judy McKrell.
- g. First-on-the-Hill. Denise Gorman and Susan Hopkins are contacts. We don't believe an HOA exists. CWNA responsibility rests with Gorman.

Residential Land-Use Study Steering Committee - Brell

The Residential Lands Study Steering Committee met on February 23, 2006. Present were members of the Bend Planning Commission and one representative from each Bend Neighborhood Association, which make up the Committee. The agenda consisted of: 1) Review "Success Criteria" discussion from the January 26, 2006 meeting; 2) Criteria for evaluating UGB expansion areas, urban reserves; 3) Connection to Vision 2030; and 4) Housing element—Interviews with Stakeholders. The next meeting will be on March 23, 2006. Rich Ray, CWNA Board Member will fill in for Brell and represent CWNA.

CWNA 2006 Projects Discussion - All

1. Noxious Weed Eradication Program (June 10, 2006) – Bill Padgham (absent)

Brell and Padgham met with Kim Walters, Seven Peaks School (SPS) Principal and Moe Carrick, SPS parent, to explain and seek support for the program. The intent is to make this a community-giving project combining CWNA and SPS. SPS students, their parents and staff agreed to participate in this program. This year's event is on Saturday, June 10 from 9:00am-12:00pm. A BBQ event will follow at Drake Park.

2. Road Clean Up

SOLV coordinator, Keri Killen, is conducting a citywide litter clean up on May 14, 2006. She will speak at the next CWNA board meeting to inform us of the project and ask CWNA to participate. She plans to meet with every NA this month to get participation.

3. Help Your Neighbor

Nothing new to report.

CWNA Communications Head Vacancy - All

Brell is seeking a candidate for the position of Communications Head. The communications position is responsible for developing and communication all CWNA internal and external communications. This position would be expected to attend all CWNA Board Meetings.

Brell introduced the Board to David Light, who expressed interest in this vacancy. Light has extensive experience in these duties and responsibilities. Light had the chance to interact during this CWNA Board meeting and weigh his comments. Other attendees also gave their input.

Spring General Membership Meeting Plan (5-10-06) - All

Writ Ross secured the Sunrise Village Clubhouse on Wednesday, May 10, 2006 at 6:30pm for the CWNA General Meeting and Open House.

Brell has lined up Ken Fuller, Director, Public Works, to be our key speaker to discuss traffic safety and transportation plans for the roundabout at Mt. Washington Drive and Century Drive. Confirmation is still unclear. As the Spring Meeting is also for the purpose of CWNA Board elections, Brell also discussed how to decide which positions would be one-year and which would be two-year. This matter was not considered last year when CWNA was originally established.

Brell expressed that we stay with the similar style and direction of the CWNA 2005 Fall Meeting mailer and use the same printer as before. Gorman plans to edit the Fall Meeting mailer and bring to the next Board Meeting for review. An agenda will be decided at the next Board Meeting, including whether to include a ballot for Board nominations.

Chairs and Officers Meeting

The next meeting is planned for Thursday, March 16. The agenda was handed out. Brell extended the invite to all attendees. Contact Eloisa Chavez.

Other Business - All

1. Board Action

Nothing to report since a quorum was not present.

Motion to Adjourn

Gorman motioned to adjourn. Ray seconded. Motion passed.

Next Meeting

Wednesday, April 12, 2006, 7:00 pm. Board Meeting, Mt. Bachelor Village, Fireside Room.

Future Meetings.

Second Wednesday of each month at 7:00 pm.

Attachment: Agenda for the CWNA Board Meeting on March 8, 2006.